

To: Mr. Jean Marie Virelala, Acting Director, Tertiary Education Directorate
Mr Jimmy Rantes, Director, Department of Industry
Mr Antione Ravo, Director, Department of Agriculture and Rural Development
Mr Donald Pelam, Acting Director, Department of Tourism
Mr David Lambukly, Chief Executive Officer, Vanuatu Qualifications Authority
Ms Adela Aru, Chief Executive Officer, Vanuatu Tourism Office
Mr Fremden Yanhambath, Director, Vanuatu Skills Partnership
Ms Christelle Thieffry, Senior Program Manager, Australian High Commission

2nd August 2018

Dear Acting Secretary General, Directors and CEO,

Re: Tafea Provincial Skills Development Report: May - June 2018

The Tafea Provincial Training Board (PGTB) in collaboration with its key Partners is pleased to submit the bi-monthly report for the months of May and June 2018.

This report highlights continuous collaboration in Skills Development to implement productive sector especially in the areas of Handicraft, Tourism and Agri-business. Also this report continues to show progress of Post TC Pam Recovery Project in the tourism sector and special attention to selected disability clients.

Thank you sincerely for your continuous support and attention.

Yours Sincerely

Thomas Butu
Principal Education Officer
Chairman, Tafea Provincial Education Board

CC: All Provincial Productive Sectors concerned

Co-authored

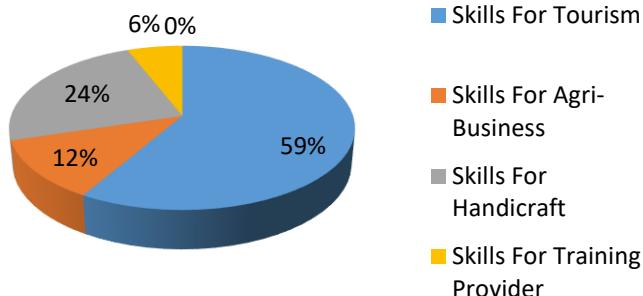
Xavier Nakou	Sam Naiu	Jimmy Kawiel	Joe Iautim
Department of Industry, Tafea	Department of Agriculture, Tafea	Department of Tourism, Tafea	Tafea Skills Centre

Tafea Province Skills Development Report May – June 2018

Overview

In the month of May and June 2018, the Tafea Skills Centre coordinated a total of 19 activities including the Strategic Handicraft meeting in Port Vila and the Skills for Tourism personnel visit to the Centre.

Summary of Activities by Sector



A total of 8 coaching visits mostly in the Tourism sector were undertaken especially to support the Tanna Tourism Recovery Project stage 2 (TTRP2) clients. The Centre also coordinated and supported 5 workshops mostly in the Handicraft sector on Futuna, Aneityum and on Tanna island. Finally the Centre coordinated 2 TTRP2 Committee meetings, 1 Training Providers consultation meeting and workshop on Tanna and 1 consultation with Agri-tourism farmers in Aneityum.

Highlights



Figure 1: Mr Sam Nalin is the 1st Tour and Activities Client to complete his TTRP2 Project (see detail under Skills For Tourism Pp.5)

Skills for Agri-Business

Assessment for Analcahat Market House Demand

The assessment conducted by Mr Olivier Iato (Farm Support Association (FSA), Mikeson (FSA Tanna), Mike Jimmy – (Assistant Agriculture Officer (AAO), Aneityum) and Jonas Masovish (Vanuatu Skills Partnership) on the 12th to 16th June 2018 was to validate the justification to have a “Market Haos” in Analcahat, Aneityum. The proposed Market Haos is to serve as a one stop centre for all farm, forest, sea and aqua products. Farm products including root crops, vegetables, fruits, citrus and spices and forest products include carvings and timber while Livestock involves mainly sale of small livestock and beef. Sea and aqua products include fish, shells and prawns.



Figure 1: Partly damaged Market House Structure in Analcahat proposed to be repaired

The assessment concluded that with the help of Assistant Agriculture Officer based in Port Patrick, there is evidence and potential to increase production of farm, sea and aqua products in the 3 main villages of Aneityum which are Port Patrick, Umej and Analcahat. The growing tourism activities on Mystery Island continue to put high demand for local farm and sea products.

Site Assessment and Advice to Farmers with Disabilities



During this period, the Department of Livestock and the Skills Centre staff went around to selected clients and advised on how to construct chicken fence and chicken houses. Three clients were provided with chicken wire and start up chicken feed.

It is planned under this special project that each client will supply 10 local hens and the Department of Livestock will supply a hybrid rooster (Sussex) on loan for the first breeding. This is to improve local chicken breed which will adapt to the local environment and can grow fast to meet the growing demand for protein in local markets.

Figure 2: Mr. Toussie Naiu (centre) with his chicken wire

Skills for Handicraft

Business Finance Follow up

The Business Finance follow up for handicraft clients was conducted by industry coach, Mr. Kalowie Robert from the 21st to 22nd March 2018 in Aneityum. Each of the 8 clients were visited by the coach to discuss and check the records of sales using a sales recording system learned during their first training. Overall, clients who have been using the recording system now realise the benefit of the invoicing and sales recording system and have learned to compare sales of different cruise days and also to compare sales of different products.

Each client expressed their recognition of the value of a proper recording which 3 of the clients have started using while one client has good record of sales using her own record system and 4 other clients are yet to use the new recording system.

Governance Work Shop in Futuna

The Governance workshop is the first activity organised on Futuna Island by the Tafea Skills Centre to build management knowledge for the Tuta Vanua'ariki Cooperative members. A similar workshop was attended by 3 executive members of the Cooperative in 2017 on Aneityum island however for this workshop a total of 13 Individual Clients including 1 male client focused specifically on processes and procedures and bi-laws of the Tuta Vanua'ariki Association. The Cooperative was launched in 2016 by then the Deputy Prime Minister Honourable Joe Natuman to assist mamas on the island who produce and sell pandanus products especially woven baskets.

The workshop helped members to further develop the Cooperative by-laws especially the committee composition, election processes, membership criteria and members code of conduct.

Business Coaching For Tanna Originals Association

The Business Coaching for Tanna Originals Association was conducted for 3 days in June 2018 at the Tafea Skills Centre where 4 Business Clients (2 male, 2 female) of the Association went through training in strict quality control measures as some quality issues had been identified in some of their products. Industry Coach, Anne Smith, then assisted the Association to establish a catalogue of whole sale and retail pricing.

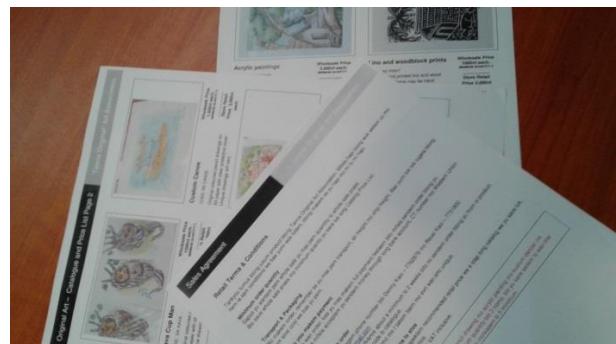


Figure 3: Copy of Tanna Originals Association Price list and Sales Agreement

Skills for Tourism

Tanna Tourism Recovery Project Stage2 (TTRP2) Implementation Progress

The Tanna Tourism Recovery Project Stage 2 (TTRP2) has started and the majority of the clients are into their initial stages of implementing their projects but more slowly than the Committee expected. The Tour and Activity Clients are progressing well on average while one client, Mr. Sam Nalin, who runs the Faith Fishing Charter has fully completed his project. Mr. Nalin took initiative to purchase materials and construct the cabin of his boat for storage of fishing equipment as advice by the Coach while the Project supplied him with fishing equipment.

The Accommodation/Bungalow Reconstruction clients are slower in moving their projects forward though all purchased materials by the recovery project are onsite. The main reasons for slow progress is clients do not have or are less willing to hire local labour to work on their projects therefore relying entirely on the Project Site Supervisor to do all the work. Two clients are very slow to provide local materials as sand and coral as part of their contribution to the project while 3 clients are still waiting for their materials to be purchased in Port Vila.

As shown in the chart below, fourteen accommodation clients are still on the initial stage of implementing their projects while only 2 clients are half way to complete and one accommodation client at the completion stage. The Natangura leaves ordered from Malampa Province through the Malampa Skills Centre have arrived and are being well stored ready for distribution.

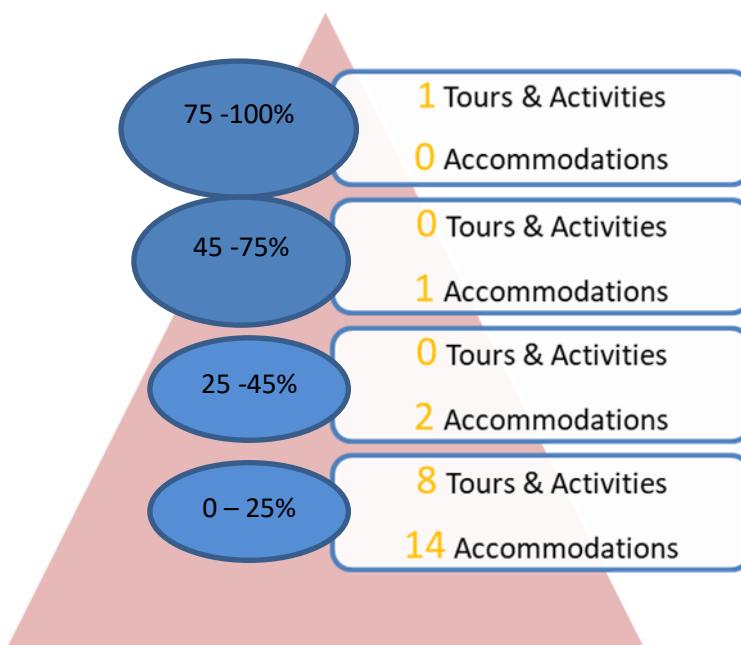


Figure 4: Percentage Category of Client Work Progress

Accommodation Coaching Report

The Accommodation coaching was conducted by industry coach, Mereana Mills in May 2018 to a total of 20 Individual clients and 19 Business Clients on the island of Tanna. Five of the Individual Clients are female. Eleven of the Business Clients are continuing to implement activities recommended in the previous coaching which include proper recording of visitors and recording of finances. Thirteen of the

Business Clients are now registered with the Tafea Travel Information Centre (TTIC)¹ though separate information from the Tanna Tourism Accommodation Audit 2018 report published in May 2018 shows that almost all clients registered with TTIC do not meet Vanuatu Tourism Office Minimum Standards (VTOMS).

Another TTIC coaching report by industry Coach, Lynda Canning in June shows that while clients are registered with TTIC and their products are advertising through the website, their membership fees needs to be paid up as a good practice to ensure sustained operation of the Centre in the future.

Tours and Activities Coaching

The Tour and Activities coaching was conducted by industry coach, Mr. Max Zacharie in May to a total of 18 Individual Clients (4 are female) and 14 Business Clients. A total of 9 out of 14 Business Clients visited are benefiting from the TTRP2 project support in terms of materials, equipment and construction support. Five of the clients (regular clients) continue to receive technical advice and coaching from Tafea Skills Centre and Tafea Department of Tourism funded coaching. The table below is the list of client grouping:

Clients Under TTRP2	Regular Clients
Yakel Custom Village	Giant Banyan Tour
Iapilmae Waterfall	Nazareth waterfall
Sam Wahoo Fishing Charter	Tanna Iwaru Trek
Lenawawa Cultural Tour	Tanna Horse riding
Ikunala Custom Village	Crystal Lagoon Snorkelling
Lounamilo River Canyon trek	
Iwaia Discovery Tour	
Blue Cave	
Shark Bay Tour	

All tour clients visited are implementing their work plans to improve and maintain their environment, ensuring proper record keeping and book keeping. Some tours have created their own flyers and pamphlets and taken initiative to negotiate with bungalows and resorts to advertise their products.

The tours and activities are developing well though there are essential legal and business requirements which the majority of the clients still need to ensure are in place to meet the Vanuatu Tourism Office Minimum Standards (VTOMS). An example is for the clients to obtain business licenses. A strong recommendation arising from this visit is that the majority of tours and activities must have a formally trained tour guide.

¹ The TTIC website is Known as Tanna Travel Centre or tann.travel.

Book keeping for Rural Tourism Businesses

The Book Keeping for Rural Tourism Businesses is a tailored Basic Book keeping delivered by Mr Clentin Ronson from the department of Cooperative and Business Development to 18 Business clients in the Skills for Tourism program from 14th to 18th May 2018. Since most of the clients have been in business for some years now, the workshop enabled clients to:



- Revisit the tourism bookkeeping system
- Revisit financial report preparation
- Revisit business decision making
- Revisit the accommodation booking
- Revisit occupancy rate calculation
- Revisit the bed night rate calculation

In addition, this workshop also motivated clients to implement their business plans. However, there is evidence that more emphasis must be placed on bringing clients to this level of business professionalism.

Post School Education and Training

Workshop with Training Providers on Tanna



The Training Provider Workshop in May 2018 was co-organised with the Vanuatu Qualifications Authority (VQA) and the Tafea Skills Centre to assist training providers and Education Authorities in Tafea Province understand the significance of VQA requirements and processes for Intention to Register as a provider.

In addition to provider registration, training providers were also informed of next steps on the application to register for course delivery. Training Providers which are in good progress of getting registered are Lume RTC, Napil RTC and Green Hill Trade School. Providers which require more support to get registered are Lowantom Technical College, and the Bahai Faith Technical School. It was also noted during this workshop interest from the Presbyterian Church to operate a technical school on Tanna.